

January 15, 2025

**Attendees:** Nancy Liberatore , Mary Jill Hodder, Erin Brown, Susan White-Hill, Courtenay Parlee, Judy L'Heureux.

**Regrets:** Shauna Van Den Heuvel

**Last meeting minutes:** approved by Susan and seconded by Couterenay.

**Agenda:** approved by Erin and Judy.

Enrolment is up by 4 since our last meeting. Immersion numbers are declining. Hoping to have a stronger primary enrolment this fall. February is registration month.

Courtenay raised the question of looking for ways to promote awareness/information about the French Immersion program. Nancy will be attending a meeting for Principals of French Immersion schools tomorrow. She will report back to the group after the session. We will consider creating a pamphlet about the program in addition to the scheduled information session in February. Provide snacks and welcome children might help to improve turnout. Still looking for additional community members to fill seats on our SAC.

**Funds:** we have \$7597.92 in our account. Nancy has shared the spending guidelines for the funds. Staff will also receive this information at our next staff meeting.

**SSP:** RED, Steve Gallagher will be visiting the school next week to discuss our Student Success Plan and how students are doing in the areas of Literacy, Math and Well-Being. Nancy shared plans for cycle 2. Nancy and Lisa met with our school supervisor on Tuesday for planning of cycle 2. Nancy discussed the current supports we have in place to support teachers and students.

**Staffing:** Ms. Doiron is back from maternity leave. We unfortunately had to say farewell to Miss Amy, our CYCP. HR is currently working to hire a replacement.

Next meeting is scheduled for Apr 9, 2025 at 7pm. Nancy may reach out before the next scheduled meeting to provide updates on enrollment and SAC funds.

Meeting adjourned at 7:40pm.