



# SAC Meeting Summary

## Horizon Elementary School

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February 22, 2023, 6:20pm (in-person – Horizon Staff Room)

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### Attendees:

Nancy Liberatore (principal); Tara Rutledge (vice principal)

Jessica Harper; Susan White-Hill; Michelle Myers

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### Regrets:

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### Approval of Last Meeting Minutes:

- ❖ Review of January Meeting Summary approved by Michelle Myers and seconded by Susan White-Hill.
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### Minutes:

- ❖ Meeting called to order at 6:20pm.
- ❖ Purpose of tonight's meeting is to hear the presentation from three (3) different photography companies as the school is up for renewal on a new contract.
- ❖ Photographer #1: Nancy Zwaagstra (Lifetouch Photography)
  - Option for a 1 year or 3-year contact
  - Signing bonus depending on the type of contract. \$300 for a 1 year and \$1,000 for a 3-year. Up to the school as to what they do with the bonus. 10% commission and \$250 print shop credit (i.e., banner or poster options). 10 free deluxe packages are included.
  - Packages range in price from \$22 to \$49. Option to also purchase add-on packages separately. \$14.99 for digital download package.
  - 2 poses per student are included. Website has approx. 60-80 different background options.



- Data is only kept for 1 year (in a data warehouse) and after that it is destroyed.
- Class composites or class pictures, up to the school on which they want. Usually taken on retake picture day.
- Photos are sent to the school through an online portal. Typically, proofs are provided within 2 weeks from when they are taken. Package would be delivered to the school (typically 3-4 weeks after order made).
- Can do the entire school in 1-day with 2 cameras.

❖ Photographer #2: John Tenwolde (Photomaster Studios)

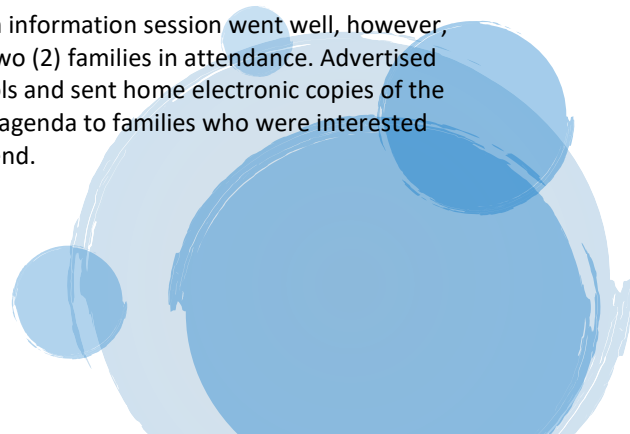
- Has been doing photography since 1981. Office located in Dartmouth along with the lab. Can offer a quick service/turnaround time.
- Uses a green screen for the photos and offers 4 poses per student. 8 different backgrounds are provided on the proof and then parents can go to the website for additional background options (approx. 60).
- Proofs are provided the next day. Class picture proofs are also provided the next day (following being taken).
- Class pictures or composites are taken on the picture retake day.
- Orders typically are due 2 weeks after retakes and then packages are returned to the school 5-10 business days after orders. John prints all orders himself and will make any adjustments as he goes.
- Keeps records of all photos taken (can go back 15 years). If parents have forgotten to order pictures from a previous year, they would still have the option. Can also make up composites showing photos from over the years.
- Entire school can be taken in a single day as they use a green screen and do not have to change backgrounds.
- Ordering is all done online, 4 digital photos are approx. \$35.

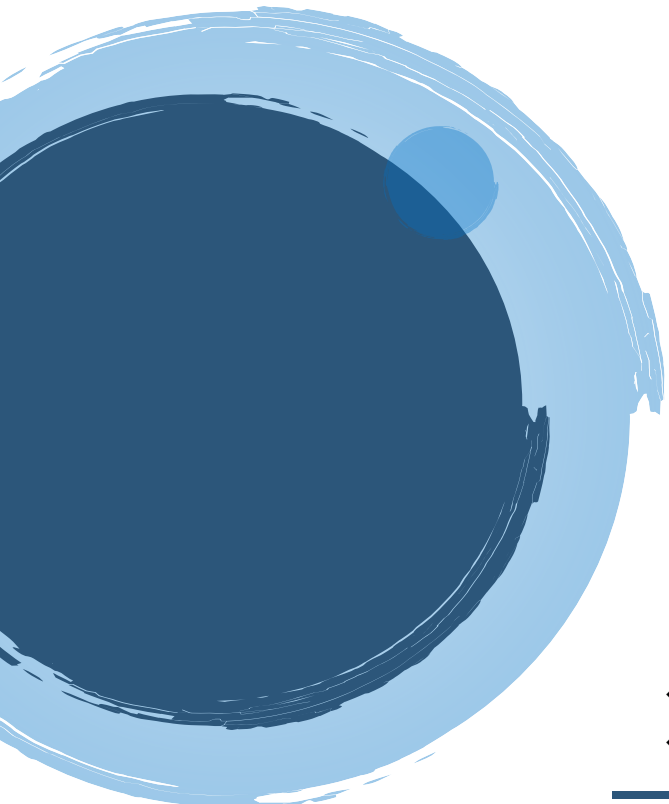
❖ Photographer #3: Paul Adams (Adams Photography Inc.)

- Located in Cole Harbour. Have been in business since 1998. Has approx. 50 schools in HRM that they are responsible for.
- 2 poses per student (standing up). They are mindful on how they set up, many kids do not like being watched having their picture taken. 2-4 pictures are taken and then 2 poses are sent home.
- Can order online where there are approx. 40 different backgrounds.



- Offer family plans for 3+ children that are in the schools that they are responsible for.
- Offer class pictures or composites.
- Proof is provided 1 week after taken.
- Keeps a record of all photos taken over the years.
- Typically, will take the photos over the course of 2 mornings (back to back). Can do the entire school in 1 day if required.
- ❖ Discussion held by SAC members. Michelle Myers made the motion to offer a 3-year contact to John Tenwolde (Photomaster Studios). Seconded by Susan White-Hill.
  - Reasonings for selecting this photographer: turnaround time for photos (proofs and packages); extra poses offered; and photos records are kept so parents have the option to go back and ordered if they missed a year.
- ❖ Principal's Report:
  - Enrolment: 377 students (331 for Primary to Grade 3).
    - Pre-Primary: 46
    - Primary: 78
    - Grade 1: 82
    - Grade 2: 80
    - Grade 3: 91
  - Ms. Little finished up teaching Grade 3 and Ms. Doiron returned from maternity leave.
  - Merchandise BINGO went extremely well. The event was well attended and well organized.
  - Mad Science is going well. This has been a big hit and are going to carry over another class in April (there was a waitlist).
  - Cars (5 x Indi Spheros) for Grade 3 Hodder were ordered and anticipated to be delivered by February 28. Total amount was approx. \$1,100.
  - Approx \$1,700 were spent on levelled book sets for the school. Arrived today.
  - French Immersion information session went well, however, there were only two (2) families in attendance. Advertised within both schools and sent home electronic copies of the presentation and agenda to families who were interested but could not attend.





- Literacy data is still a primary focus. Happy to report that all students are improving. Would like for families to continue to prioritize reading at home.
- Newsletter going out next week.
- Literacy Week: student had a great time and 3 classes won prizes for finding the most book covers. Mme Hodder: 1<sup>st</sup> place pizza party, cake and heart eraser. M. Boudreau: 2<sup>nd</sup> place MagnaTiles. Mme Comeau Shantz: 3<sup>rd</sup> place MagnaTiles.
- UFLI (University of Florida Literacy Institute) Book Club: new book club for staff who are interested in utilizing this resource.

- ❖ Next Meeting: May 3, 2023
- ❖ Meeting adjourned at 8:25pm.

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## Next Meeting: May 3, 2023

### Supporting Student Success in the COVID-19 Pandemic

**Literacy Goal:** We will improve student achievement in Literacy.

- ❖ Teachers will implement a Culturally Relevant approach when teaching literacy
- ❖ Teachers will implement on a daily basis all components of the reader's workshop with a focus on guided practice: 1. Mini Lesson 2. Guided Practice 3. Conference and Assessment 4. Share Time
- ❖ Teachers will implement formative assessment practices and use the resulting information to plan for instruction and assessment

**Math Goal:** We will improve student achievement in Mathematics.

- ❖ Teachers will implement a Culturally Relevant Approach when teaching math
- ❖ Teachers will implement a constructivist approach to teaching mathematics
- ❖ Teachers will implement formative assessment practices and use the resulting information to plan for instruction and assessment

**Wellbeing Goal:** We will improve student well-being at Horizon Elementary School.

